

Tournament Requirements

for 6 mat setup

QTY	DESCRIPTION	
	General	
1	GYM with bleachers for (800-1200 people)	
1	Cafeteria / eating area	
1	Locker room men	
1	Locker room women	
1	Rest rooms men	
1	Rest room women	
1	Class room	
1	Risers for awards	
250	Metals / Awards	
1	Award / Tournament back drop	
16	Flyers for 8 teams (our division)	
32	Preregistration forms for 8 teams (our division)	
1	Concessions	
1	Shirt sale table	
2	Scale	
1	PA System with mike	
1	White board or overhead projector + pens mylars	
1	Table	
2	Chairs	
1	Announcer Stand	
1	Emergency Phone	
2	EMT / First Aid person	
8	Referees	
	Check in	
2	Table	
4	Chairs	
TBD	Check in sheets (use preregistration sheets)	
4	Highlighters	
4	Pencils	
1	Fees or prepay (send in after final count)	
	Pairings	
3	Stapler / staples	
2	tape	
box	pencils / pens	
2	highlighters	
box	Sharpie Pens to fill out award bracket sheets	
5	tables	
10	chairs	
2	signs "paring personnel and coaches only"	
250-300	3 x 5 cards for pairing	
100	Bracket work sheets	
75	Bracket sheet for award	
150	Round 1 colored bout sheets	
150	Round 2 colored bout sheets	
150	Round 3 colored bout sheets	
1	copy machine	

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	Staging	
24	Chairs	
2	Signs "STAGING"	
	Mats	
2	Mat	
300 feet	Rope flags	
1	Wash bucket and mop	
2 roll	Mat tape	
8 roll	White line tape	
2 roll	Green line tape	
2 roll	Red line tape	
1	Tape measure	
6	Ankle tags red/green	
6	Timers / clocks	
6	Flip cards	
6	Extension cords	
6	Tables for timers / scorekeepers	
18	Chairs	
3	Waste baskets	
3	Paper towels	
3	Bleach bottles	
6	Towels for towel tapers	
6	Flags	
6	Flag Hanger	
6	Mat # signs	
12	Pencils	
1	First Aid Kit	
1	Ice	
1	Refreshments for Referees	
1	Refreshments for staff / help	
1	Bout sheet return box	